

MEETING TITLE: CHILD CARE COORDINATING COMMITTEE/ STEERING COMMITTEE

DATE: August 12, 2002

MEMBER ATTENDEES: Micaela Guberlet, Lynne Shanfelt, Deanna Houck, Sherrie Cowan, Linda Tyner, Jean Bombardier, Jim Thomas, Robin Boehler, Agda Burchard, Mary Offenbacher, Liz Egge (staff), Sonja Griffin

Guests: Erin Maher, Gretchen Stahr Breunig

ISSUES	DISCUSSION	DECISIONS	FOR ACTION
Introductions, Approval of Minutes	Marcie was not able to attend and Deanna Houck led the meeting. Not enough members were present for a quorum to approve the minutes.	Suggestions were made to the minutes and should be corrected and reviewed again for approval at the September meeting.	Liz will make suggested changes to the minutes and bring additional copies to share at the September meeting.
Membership	Barb Giachetti was not present. Sherrie Cowan reported Inclusive Child Care Subcommittee has recommended that Sherrie Cowan be appointed to her position for another three (3) years.	The upcoming meeting in September will be started with a full membership meeting.	
	Sherry Schleufer will be backing up Linda Tyner's position as stakeholder/Family Child Care Provider. The question of surrounding reimbursement for transportation was presented.	The September agenda should include the topic of travel authorization and frame out who will be entitled to travel reimbursement. Additionally a decision also needs to be made about whether or not the CCCC will continue to pay for substitute costs for new members.	
	Request was made for a breakdown of the CCCC budget that would include accounting for the previous years budget. At a minimum to include the following: <ul style="list-style-type: none">• Travel expenses• Annual report expenses• Staffing• Printing Cost	Liz was requested to ask for the breakdown of the CCCC budget.	Liz will request the budget report through Rachael Langen to Mickie Coates.
Child Care Works For Washington	At the Child Care Works for Washington met on August 6 th , Lonnie Johns-Brown discussed budget shortfalls and some options to address the issues. Some proposed options include: <ul style="list-style-type: none">• Surcharge• Sales tax on B & O with a threshold for beginning of tax• Increase on estate tax over 2 billion• Tax on intangibles such as stocks and bonds		

ISSUES	DISCUSSION	DECISIONS	FOR ACTION
	<ul style="list-style-type: none"> Espresso Tax Also explored was the possibility of a State Income Tax which would require an amendment to the State Constitution and a vote of the public to implement. <p>The next quarterly meeting will be September 25th from 9:30 to 11:30 at Lacey Government Center.</p>		
Annual Report	<p>Gretchen Stahr Breunig discussed the plan for the Child Care Coordinating Committee's Annual Report to Legislature, December 2002, and distributed a draft copy of the working notes. The title of the report will be <i>Crossing Bridges: A Continuum of Learning</i>.</p> <p>The report will focus on "School Readiness and School Success." Gretchen stated she is open to ideas to help improve existing programs. The following suggestions were made by members:</p> <ul style="list-style-type: none"> Discussed encouraging connecting Early Childhood with k-12 information through www.EOLonline.org. Discussed utilizing skills standards and contacting Janet Friebling for descriptions of activities for Before and After School Programs are doing to meet the ELR's. Other names mentioned were Barbara Clampett from Peninsula College and Mary Garguile. 	The advisory group will review and the final draft will be out around September 20 th .	Gretchen asked the committee to review the draft outline plan and email comments to her at: GretchenStar-Breunig@msn.com.
Estimating the Size and Components of the U.S. Child Care Workforce and Caregiving Population	<p>Erin Maher, Human Services Policy Center, University of Washington, presented on a study titled "Estimating The Size And Components Of The U. .S. Child Care Workforce And Caregiving Population-Key Findings from the Child Care Workforce Estimate (Preliminary Report) May 2002.</p> <p>Erin provided a copy of the reports to members.</p>		
Federal and State Updates:	Federal and State updates were not available.		

Agency and Subcommittee Reports:

DCCCEL	<p>Sonja Griffin discussed the re-organization and Reduction In Force (RIF) that the Division of Child Care and Early Learning is currently going through.</p> <p>The Division will reorganize from seven (7) to three (3) Regional Managers in the reorganization process. The Regional Managers will become Field Managers and will be organized as follows:</p> <ul style="list-style-type: none">• Regions 1 and 2 - Karri Livingston• Regions 3, 4A and 4B - Judy Matthias• Regions 5 and 6 - Linda Kalinowski <p>There will be 12 additional Supervisors for closer interactions with field staff.</p>		
ECEAP	<p>The summer was spent building the biennium budget exercise. There was a 1.2 million dollar reduction. Continued reductions could be recouped with savings. ECEAP will continue to carefully look at how the expend. The administrative staff has been reduced to minimal activities.</p> <p>There is an RFP to get someone to do an outcomes evaluation process. That would include:</p> <ol style="list-style-type: none">1. Language Development2. Health Services3. Social/Emotional Development4. Parent Involvement		
Licensing Subcommittee	<p>Micaela Guberlet reported the Licensing Subcommittee met on June 18th and have been working on how to streamline the Criminal History and Background Check process.</p> <p>Other issues include:</p> <ul style="list-style-type: none">• Complaint brochures need to be more explanatory to Family Child Care providers.• Health WAC's moving forward.• Business Planning Guidebook implementation.• Compliance Agreement form- adding a request for supervisory review.• Food Program-meeting the goal of feeding more low-income children.• Upcoming re-authorization- requested same criteria for homes and centers in food nutrition programs.		

	New Publication Available: Safe Foods for Children (also available in Spanish)- Preventing Food-borne Illness in Child Care Centers and Family Child Care Homes. You may order copies of this publication from the WSU Bulletin office, 1-800-723-1763, or online at http://caheinfo.wsu.edu .		
Systems Subcommittee	<p>Systems Subcommittee will meet on Wednesday, August 21st in Kent. The following information will be reviewed:</p> <p>Update information on the re-organization of the CCCC:</p> <ul style="list-style-type: none"> • Process to engage consultant • Timeline • Guiding Principles • Sangree Froehlicher, with dollars from the Family Policy Council, will fund the project. 		
Partnership	There was no meeting in July. Agenda for the next meeting will be forthcoming.		
Dept. of Revenue	<p>Looking further into the budget. A budget revenue forecast will come out in November. The State may need to have further reductions in force (RIF). They are looking at options to raise revenues.</p> <p>A report by Bill Gates about tax structure options will be out on November 30th. Various other funding issues may include:</p> <ul style="list-style-type: none"> • Assessing Household tax on water. • Road Construction. • Monorail System • Dedication of taxes trend. 		
Subsidy Subcommittee	No meeting in July. Next meeting will be in September.		
Health and Safety Subcommittee			
Inclusive Child Care Subcommittee			
School Age Subcommittee	<p>Working on WAC requirements for facilities (specifically fire exit requirements).</p> <p>There will be a bidders teleconference for the 21st century Learning Center Dollars. This first teleconference will focus on how to ensure quality SOW. The RFP is out and can be downloaded off of OSPI website.</p> <p>There is also an application to apply for supplemental services for kids who need extra</p>		

	<p>care. After School providers can apply if they are on the accredited list. The parent will receive a voucher where they can go and access the supplemental provider list for choosing care. More information can be found on the Dept. of Education webpage.</p> <p>WSU Cooperative Extension will be having a Conference in Renton titled "Developing Community Learning Centers." The cost will be \$14.00. For more information email Mari Offenbecher at moffen@schoolsoutwashington.org.</p> <p>Fourteen programs were eligible for a \$5,000 grant food program through "Feed Your Brain" grants. All programs were in rural communities. The program has already been funded to continue next year.</p>		
Career Development Subcommittee	<p>The demand for STARS scholarships has increased while funding has stayed constant, To continue making scholarships available to the greatest number of child care and out-of school time providers the maximum STARS scholarships amounts have changed effective July, 1,2002. Now eligible applicants can receive:</p> <ul style="list-style-type: none"> • One award of up to \$120.00 toward the 20-hour Basic STARS training requirement; and • Two awards totaling up to \$80.00 toward the 10 hours of annual required Continued Education Training. <p>DCCEL is working on getting the STARS registry up and working on getting something to providers letting them know what is available in the registry.</p>		
Next Meeting	<p>The CCCC requests the following clarification be on the agenda for the September meeting and someone from the Division of Child Care and Early be available to discuss the issues:</p> <ul style="list-style-type: none"> • Licensors giving waivers for the STARS -20 Hour BASIC Guidebook training. • Licensors requiring providers to take the STARS the 20 Hour BASIC training over. • Reduction in the number of Health Surveyors. (members have heard the division may be reducing the number of surveyors from 6 surveyors to 4 surveyors) <p>The next meeting will be held September 9th at 9:30am in the Kent DCFS Tahoma Room.</p>		Liz will discuss with Mike Tornquist and Laura Dallison and arrange for someone to give a status report.